

EDISS ERA Trading Partner Checklist

This checklist is designed to assist providers/trading partners in completing the necessary steps in order to receive the Electronic Remittance Advice (ERA) from EDI Support Service (EDISS).

- Fill out the [835 Remittance Request](#) registration form that is located on our website.

- Establish Connection with EDISS
 - You may already have a connection with EDISS for submitting electronic claim files. That connection can be used to retrieve your ERA file. If you do not have a connection with EDISS, listed below are the different connectivity options:
 - Dial-Up Connection (Asynchronous) - Utilize an Asynchronous connection, where modems establish a secure connection over a telephone line to EDISS' Bulletin Board System.
 - **HyperTerminal** is one program that might already exist on your PC. (To find HyperTerminal go to: START, ALL PROGRAMS, ACCESSORIES, COMMUNICATIONS, HYPERTERMINAL). For information on how to configure HyperTerminal please use our [user documentation](#).
 - **ProComm Plus** is another program that can be used to dial up to EDISS' BBS. For information on how to configure ProComm Plus please use our [user documentation](#).
 - Utilize a Network Service Vendor to provide connectivity to EDISS'.
 - [IVANS](#) – for more information about this connection.
 - [Visionshare](#) – for more information about this connection.

- Determine ERA Software
 - Your software might already work with the ERA file, please check with your software vendor if you are not sure. If your software does not work with the ERA file, there are FREE software solutions that EDISS provides:
 - [MREP](#) - CMS developed software, which gives Medicare Part B providers/suppliers, a FREE tool to read and print an ERA in a readable format. There is [MREP user documentation](#) on how to download and view the ERA using this software.
 - [PCPrint](#) - CMS developed software, which gives Medicare Part A providers a FREE tool to read and print an ERA in a readable format. There is [PCPrint user documentation](#) on how to download and view the ERA using this software.
 - [PC-ACE Pro32](#) –This is EDISS' FREE/low-cost billing software that is used for billing claims electronically. PC-ACE Pro32 also has the capability to read and print the ERA. For more information on how to import and translate the ERA please visit our [PC-ACE user documentation](#).

- Determine the ERA delivery
 - EDISS can customize where the provider would like the ERA delivered. This information should be communicated to EDISS on the 835 Remittance Request registration form.