

EDI Support Services

EDI Recertification User Guide for Providers

Purpose of the EDI Recertification User Guide for Providers

EDISS Connect is a user-friendly, online registration system. Providers use it to register with EDISS, to add users and to add/manage transaction types. This system is also used to complete the annual EDI Recertification.

Quick Access Links:

[Accessing EDISS Connect Website](#)

[EDI Annual Recertification](#)

[EDI Recertification Process](#)

Accessing EDISS Connect Website

<https://connect.edissweb.com>

Note: *Microsoft Edge and Fire Fox are the recommended browsers. The use of other browsers may cause issues.*



EDI Recertification User Guide for Providers

EDI Annual Recertification

EDI Support Services requires annual recertification of your EDI Enrollment(s). This recertification is for all billing NPIs currently registered in the Connect registration website. If you have multiple NPIs tied to an EDISS Connect account, you will be receiving multiple notifications.

Note: It is ***important*** that this is completed timely, to ensure that your EDI functionality is not impacted.

This is what the email notification for Providers will look like:

EDI Support Services is implementing a required annual recertification of your EDI Enrollment(s). This recertification is for all billing NPIs currently registered in the EDISS Connect registration website. If you have multiple NPIs tied to your EDISS Connect account, you will be receiving multiple notifications. It is important that this is completed timely, to ensure that your EDI functionality is not impacted.

Enrollment to recertify:

NPI: [REDACTED]

Submitter ID: [REDACTED]

To complete the recertification:

- Visit <https://connect.edissweb.com>
- Select the **EDI Recertification** option at the top of the login page
- Select **Provider**
- Enter your NPI, Tax ID, and Submitter ID (submitter ID listed above)
- Complete the text verification
- Review the contact information that appears
 - If changes are needed, close the page, and log into your EDISS Connect account at <https://connect.edissweb.com>. Select **Edit Profile** to make the updates

Note: If it has been more than 90 days since you last logged into Connect, you will need to select the *90 days since last login?* link on the login page to create a new user.

- You will then need to log out of EDISS Connect and go back to <https://connect.edissweb.com> and select **EDI Recertification** again to verify the contact information

- Review the Enrollment Terms and Conditions and approve electronically

For additional guidance, visit <https://www.edissweb.com/cgp/training/tutorials.html> and select the Provider Recertification tutorial.

EDI Recertification User Guide for Providers

EDI Recertification Process

1. At the top of the log in page, you will click on **EDI Recertification**.

The screenshot shows the EDI Support Services EDISS Connect website. The header includes the logo and a search bar. The navigation menu has 'Home', 'Help', 'Contact', and 'EDI Recertification'. The 'EDI Recertification' link is highlighted with a red box and a red '1'. The main content area features a 'Welcome' message, a 'Register Now' button, and a 'Log In' section with input fields for 'Admin Username' and 'Password', a 'Log In' button, and links for 'Forgot username?' and 'Forgot password?'. There are also links for 'Provider: 90 days since last login?' and 'Vendor: 90 Days Since Last Login? - Contact EDI Contact Center for assistance'. A 'Not registered? Register Now' link is at the bottom right.

2. Click on **Provider**.

EDI Recertification User Guide for Providers

EDI SUPPORT SERVICES | EDISS Connect

Home | Help | Contact | **EDI Recertification**

EDI Recertification

Providers and Vendors are required to certify their acceptance of Electronic Data Interchange (EDI) terms and conditions every year. This annual recertification ensures compliance with our latest standards and practices, maintaining secure and efficient data exchanges. Please review the terms carefully and complete the certification process to continue using our EDI services.

Please select Trading Partner type

I'm a:

2

3. Enter the billing and/or group NPI.
4. Enter the Submitter ID.
5. Enter the Tax ID and/or Social Security Number.
6. Complete the Text Verification by entering the characters from the image.

Note: If you are unable to read the image, you can click on the blue arrows to the right of the box. This will generate another image that is readable.

7. Click **Verify**.

EDI Recertification User Guide for Providers

EDI SUPPORT SERVICES | EDISS Connect

Home | Help | Contact | **EDI Recertification**

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Provider Account Verification

Please enter the following details to validate your account:

- Any NPI number associated with the account
- Submitter ID associated to the entered NPI
- Tax ID/SSN associated to the entered NPI

Please enter a 10-digit NPI* :

Submitter ID* :

TAX ID (SSN)* :

Text Verification *

It is important that you review the contact information that appears. If all information listed is correct, further down the page you will review the EDI Enrollment Terms and Conditions.

8. Verify the contact information from EDISS Connect.

Note: If the information is incorrect, you will need to log into your EDISS Connect account. If you do not have a current user on the account, you will need to use the **90 days since last log in?** link to create a new user. Once in the account, you will click on **Edit Profile** to make the changes and then log out. Then go back to the log in page and click on **EDI Recertification**.

EDI Recertification User Guide for Providers

EDI Recertification

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Provider Review and Acceptance of EDI Terms and Conditions

Please review the contact details for your account. If any updates are needed, log in to EDISS Connect and make changes through the Edit Profile section.

8 Provider's Company Name * :

Phone * :

Fax * :

Address 1 * :

Address 2 :

City * :

label.state * :

ZIP * :

First Name * :

Last Name * :

Email * :

Confirm Email * :

9. You will need to check the "I agree" box for the Terms and Conditions.

Note: The Terms and Conditions may vary depending on the line of business that the NPI is registered for with EDISS.

Non-Medicare lines of business:

EDI Recertification User Guide for Providers

First Name* :

Last Name* :

Email* :

Confirm Email* :

EDI Enrollment Terms and Conditions* :

The provider agrees to the following provisions for submitting electronic data to Noridian Healthcare Solutions, LLC (NHS):

A. The Provider Agrees:

9 I agree to the [EDI Enrollment Terms and Conditions](#)

Medicare lines of business:

First Name* :

Last Name* :

Email* :

Confirm Email* :

CMS EDI Enrollment Terms and Conditions* :

READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY BEFORE CONTINUING. THE USER MUST ACCEPT THESE TERMS AND CONDITIONS TO OBTAIN ACCESS TO THE EDISS CONNECT SYSTEM. IF THE USER DOES NOT AGREE TO THESE TERMS AND CONDITIONS, THE USER WILL NOT BE ABLE TO USE EDISS CONNECT. IT IS SUGGESTED THAT THE USER CHECK THESE TERMS PERIODICALLY FOR CHANGES BY

9 I agree to the [CMS EDI Enrollment Terms and Conditions](#)

10. Enter your Full Name.

Note: The Date of Acceptance auto fills with the current date.

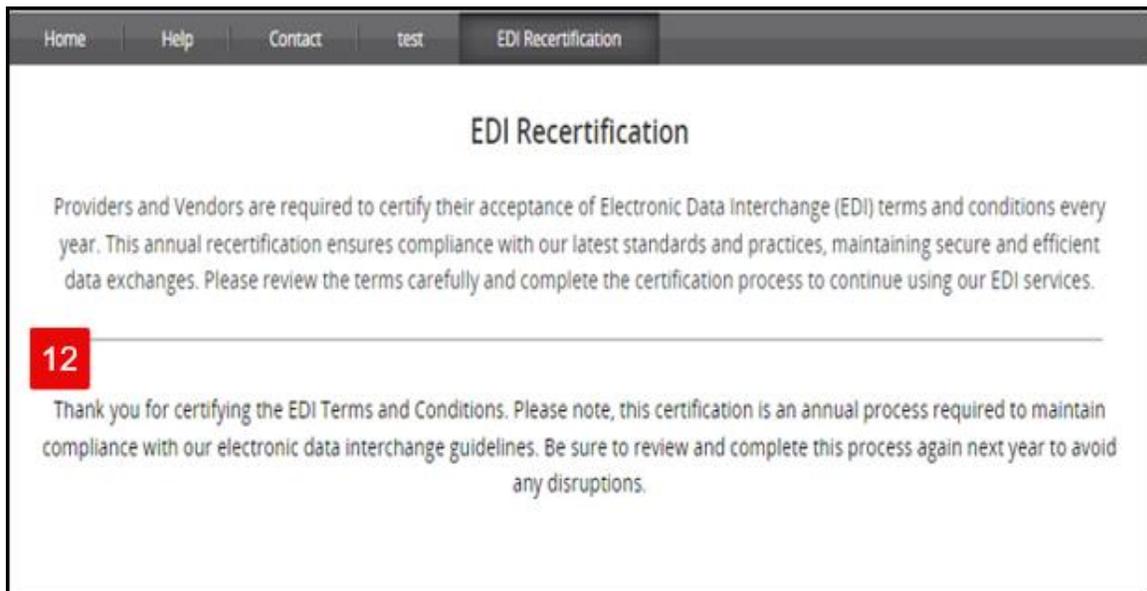
EDI Recertification User Guide for Providers

11. Click **Accept** to continue.



The screenshot shows a web form for EDI Recertification. It contains two input fields: "Full Name*" with a placeholder "Name (Max 30 characters)" and a red "10" icon to its right; and "Date of Acceptance*" with the value "11/01/2024". Below these fields is a green "Accept" button with a red "11" icon to its right.

12. Once the Terms and Conditions has been accepted, you will see this screen and the following message appear:



The screenshot shows a confirmation screen titled "EDI Recertification". The page has a navigation bar with links for Home, Help, Contact, test, and EDI Recertification. The main content area contains the following text: "Providers and Vendors are required to certify their acceptance of Electronic Data Interchange (EDI) terms and conditions every year. This annual recertification ensures compliance with our latest standards and practices, maintaining secure and efficient data exchanges. Please review the terms carefully and complete the certification process to continue using our EDI services." Below this text is a red "12" icon. At the bottom, there is a thank-you message: "Thank you for certifying the EDI Terms and Conditions. Please note, this certification is an annual process required to maintain compliance with our electronic data interchange guidelines. Be sure to review and complete this process again next year to avoid any disruptions."

Important Note: Providers are required to certify their acceptance of Electronic Data Interchange (EDI) terms and conditions every year.

You will receive the below email from admin_noreply@noridian.com. You will want to retain this email for your records.

EDI Recertification User Guide for Providers

EDI Recertification Complete!

This notification is being sent to inform you that you have successfully completed your EDI recertification for the following:

NPI: [REDACTED]

Submitter ID: [REDACTED]

You will want to retain this email for your records.

This will complete the EDI Recertification Process.