EDI Support Services

Medicare Remit Easy Print (MREP) Quick Start Guide

Download and install MREP from the CMS website.

- Open the <u>CMS Website</u> and click on the Medicare Remit Easy Print link. Please refer to the Downloads section on the CMS website for complete MREP documentation and helpful guides.
- 2. Select and run the extracted MedicareRemitEasyPrint.msi file.
- 3. Download the remittance advice from Gateway

Note: Save the remit in the Native835 folder for easy reference. The path for the Import folder is C:\Medicare Remit EasyPrint\Native835.

4. To start MREP, double-click the Medicare Remit Easy Print shortcut.



The following message displays the *first time* that you start MREP, or when no Remittance files are in the Import folder. Click Ok.

NO REMIT	FILES FOUND	×
	NO REMITTANCE FILES FOUND	
	Click OK then select the IMPORT option to import an electronic remittance.	
	ОК	

5. Select Import.

₽	Medic	are Rem	nit EasyPri	nt v4.6		
File	Tab	View	Report	Search	Tools	Help
	Import	F	Restore			

6. Select the HIPAA 835 file that you want to import by double-clicking on it or by clicking on it and selecting open.

In this document:

- Download and Install MREP software
- Import and translate remittance advices using MREP

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MREP starts the import:

Importing electronic remittance(s)...

7. Click the down arrow on the Report button to pick a view. The report list display, select Entire Remittance.

Medica	are Remit EasyPrint v	/4.6				
File Tab	View Report Se	arch Tools	Help			
Import	PReport 👻	Archive	Restore	X Delete	Q Search	Print List

8. Click Preview to display the version of the remit that most resembles the Standard Paper Remittance (SPR) Medicare generates and mails to providers.

1	x
Preview	Cancel
	Preview

9. To print from the remittance, click on the print button in the top left hand corner.